

Internship Information

The Faculty of Fine Arts of the University of Porto (FBAUP) offers both academic year and semester internship programs for university students. Internships are geared toward graduate students who gain first-hand experience about how some department's functions. Under the supervision of a department head or curator, interns will assist with regular departmental activities.

Internships are an opportunity for students to learn about a specific area within a prestigious institution as Faculty of Fine Arts.

Academic Internships for graduate students are by semester or full year. To apply, submit a resume and cover letter to **world@fba.up.pt** stating the departments you are interested in working in, the skills you bring, and how you hope to contribute to the department.



Placement Offers

Collections and Exhibitions

Interns gain practical experience working directly with the FBAUP's responsible for museum and other exhibition spaces. Interns assist with daily operations involving collections management, exhibition organization and research. Interns are also responsible for daily tasks including typing, filing, data entry, and use of collections management software. Candidates must have excellent organizational skills and be detail oriented. Applicants should have computer and general administrative skills.

Curatorial

Interns assist with research projects and administrative tasks including preparing artists' materials and responding to general duties related to the preparation of exhibitions, working directly with the curators. Candidates must have excellent organizational skills and be detail oriented. They should also have computer and administrative skills.

Graphic Design

Interns assist designers in developing and producing materials related to the FBAUP's graphic needs, including exhibition catalogues, gallery signage, and promotional materials. Candidates should have experience in print production and proficiency with the Adobe Creative Suite CS6 in a Macintosh environment. Candidates must be

currently enrolled in or have graduated from a graphic design program and include a PDF portfolio with their application.

International Relations

Interns assist in organization of the student and teaching international mobility process. Applicants should be able to maintain databases and have good organization skills and be detail oriented. Interns collaborate in the organization and promotion of international events. Candidates must have ability to speak with a variety of public in different contexts and languages. Applicants should have computer and general administrative skills.

Archives

Interns assist in organizing, preserving, and describing a group of documents or prints and undertaking related digital preservation and database development activities. The program includes introduction to archival principles and the work of museum archives as well as practical issues associated with the transition to the digital environment. Applicants should have computer and general administrative skills.

Printmaking

Interns assist in printmaking workshop and participate in the edition services of the Faculty. Applicants work collaboratively within print projects and print limited editions. The program includes practical work experience and skills appropriate to the coordination and running of the faculty printmaking studio installation of exhibitions as well as assisting with projects in this area. Applicants must have knowledge of printmaking techniques.

Architecture

Interns develop architecture plans for faculty buildings or technical areas. Interns also develop architectural drawings and diagrams for exhibitions spaces along with exhibition plans for several events. Interns must be able to follow some projects and to work collaboratively to different areas.

Applicants must have knowledge of architecture.

Library

Library interns support the research of the Library's staff, interns, education services, and visiting scholars by assisting the librarians on a variety of projects. Current projects include working with artist files and the publications archive, organizing different documentation. Interns will gain experience in the areas of reference, circulation, cataloging, and collection management. Interns gain a solid understanding of the operations of an art museum library, as well as other departments.